

VOCATIONAL/TECHNICAL/GED SCHOLARSHIP GUIDELINES

1. Eligibility

Eligible students for the Richard H. Carle Jr. Memorial Scholarship Vocational Program are limited to the following group:

Klawock Heenya Corporation shareholders, as defined under the Alaska Native Claims Settlement Act (43 U.S.C. – 1602(c)).

2. Scholarship Amount

- a) An eligible student attending a post-secondary vocational, technical or correspondence institution to earn a certificate or degree can receive a scholarship in the amount of \$400.00 per month.
- b) An eligible student attending a GED Program can receive a scholarship in the amount of \$400.00 per passed GED test.

3. Prerequisite for Receiving a Scholarship

- a) The initial scholarship to a new applicant will require the receipt and approval of a completed Richard H. Carle Jr. Memorial Vocational Scholarship application and proof of acceptance to the institution/program.
- b) Subsequent scholarships to continuing applicants will be sent upon receipt of:
 - i. Proof of enrollment in a course which leads to a predetermined certificate/degree/GED; and
 - ii. Proof from institution indicating the student is continuing enrollment on a month-to-month basis and that they are in good standings (grades). The monthly letter/form must be received by KHC before the monthly check will be sent to the student's financial aid office. This can be mailed, faxed or emailed back to Klawock Heenya Corporation. You can use the attached sample.
 - iii. For GED students, proof of the test they passed and enrollment for the next test.

4. Payment of Scholarship

Scholarship awards will be sent to the institution's Financial Aid office for vocational/technical students and to the student's home address for GED students.

5. Ineligibility for Future Scholarships

- a) If a student drops out or does not finish a course, the student shall be ineligible to receive any further scholarship aid. However the student may receive a waiver of this policy, if the student can demonstrate a valid

reason to KHC pursuant to the procedure set forth in paragraph 6 or the program allows a student to stop and then resume the program.

- b) Any person who owes Klawock Heenya Corporation money will not be eligible for scholarships.

6. Appeals of Scholarship denial to KHC

The KHC Board will serve as the scholarship hearing committee and will hear appeals from students who are denied a scholarship grant from Klawock Heenya Corporation. When such an appeal from a student is pending, the Board shall convene.

To contact us:

Phone: 907-755-2270

Fax 907-755-2966

Email: marge@aptalaska.net

Email: khc@aptalaska.net

Dear Klawock Heenya Corporation,

_____ is current enrolled in
Students Name

_____ and is taking classes for
Institution Name

Program Name

This student has good attendance and a passing grade for the month of
_____.

If you have any questions contact _____

Signature of Teacher

Date